



ADDITIONAL / TO FOLLOW AGENDA ITEMS

This is a supplement to the original agenda and includes reports that are additional to the original agenda or which were marked 'to follow'.

NOTTINGHAM CITY COUNCIL HEALTH AND WELLBEING BOARD

Date: Wednesday, 25 November 2015

Time: 1.30 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Governance Officer: Phil Wye **Direct Dial:** 0115 8764637

AGENDA

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Chair and Chief Officer Update

1. CCG Senior Management Structure

Following an organisational change process, there have been a number of changes in roles and responsibilities within the CCG's staffing structure, which came into operation on the 1st November 2015. These can be summarised, as follows:

Finance, Planning & Performance Directorate – This new Directorate will operate under the leadership of Louise Bainbridge, Chief Finance Officer. Louise will continue with her existing financial planning, management and reporting responsibilities and will take on responsibility for all aspects of performance management and QIPP leadership, along with responsibilities for co-ordinating the development of the CCG's commissioning strategy and operational plans and the subsequent monitoring of their delivery.

Contracting & Transformation Directorate – **Maria Principe** will lead this new Directorate as Director of Contracting & Transformation. Maria will continue to lead on procurement, the Integrated Care Programme and Better Care Fund, and the commissioning of primary care and community services, ensuring that the requirements of the CCG's Delegation Agreement are effectively delivered. Maria will also now have responsibility for mental health and cancer commissioning. This will include responsibilities in line with the CCG's role as co-ordinating commissioner for the Nottinghamshire Healthcare NHS Foundation Trust contract and as associate commissioner for the Nottingham University Hospitals NHS Trust contract.

Quality & Personalisation Directorate – **Sally Seeley** has been appointed as the CCG's Director of Quality & Personalisation. In this new role Sally will lead on safeguarding adults and children and all aspects of quality governance and quality improvement for all contracts including primary care. Sally will also take on responsibility for medicines management, the commissioning of children's, learning disabilities and care home services and the commissioning of all individual placements for adults and children, including the management of personal health budgets. Sally will take over the leadership of the Care Home Vanguard and will also continue to lead the Transforming Care Agenda in her role as Senior Responsible Officer across Nottinghamshire.

Corporate Development Directorate – This Directorate will continue to operate under the leadership of **Lucy Branson** as Director of Corporate Development. There have been no significant changes to Lucy's responsibilities and she will continue to lead on all aspects of corporate governance, risk management, information governance, human resources, organisational development, research, evaluation, innovation, patient and public engagement, equality and diversity, communications, social value, environmental sustainability and administration support.

Corporate Medical Lead – **Alastair McLachlan**, Corporate Medical Lead, will continue to provide strategic clinical direction to the CCG's arrangements for improving the quality of primary medical services, clinical engagement, safeguarding children and adults, promoting research and the promotion of clinical education and training. Alastair will also now take on the role of Chair the CCG's Clinical Council.

Programme Management Office for Urgent Care – **Nikki Pownall** will continue to provide leadership to the Urgent Care Programme in her role as Programme Director for the four Greater Nottingham CCGs (Nottingham City, Nottingham North and East, Nottingham West and Rushcliffe CCGs). Nikki will continue to lead on Urgent Care System Resilience and Urgent Care Strategy and will take on responsibility for all urgent care contracts, including those for ambulance services, patient transport, the NHS 111 Service, GP out of hours services, and the Urgent Care Centre.

2. Changes to membership of the CCG's Governing Body and Committees

Part of the CCG's statutory requirements as a membership organisation is to have sufficient representation of our member practices as part of our Governing Body. This ensures that member's voices and opinions are heard and considered at Governing Body meetings. NHS Nottingham City CCG opted to have its members represented at the Governing Body via four elected GP Cluster Lead roles, one for each of the GP Clusters.

The four incumbent GP Cluster Leads have been in their designated roles now for their first three year term of office, and in order to support the continuity and stability of the Governing Body, the CCG's member practices decided that a staggered approach be adopted to the re-elections. This has seen the terms of office for two of the GP Cluster Leads being extended for a period of 18 months (**Dr Arun Tangri** for City Central and **Dr Marcus Bicknell** for Norcomm), with an election process, which ran in October/November 2015, for the remaining two Cluster Lead roles (Robin Hood and UNICOM).

Dr Safiy Karim decided not to stand for re-election, so stepped down from his GP Cluster Lead role last month. **Dr Hugh Porter** was re-elected to his position of UNICOM Cluster Lead and **Dr Margaret Abbott** was elected as the Robin Hood Cluster Lead from 1 November 2015. Both appointments are for three year terms of office. A process has now commenced to elect the Chair of the Governing Body. This will culminate in a vote by Governing Body members at the January 2016 meeting.

Further to the agreed approach for re-electing the GP Cluster Leads, the CCG's member practices decided to adopt the same approach to the re-appointment of the Independent Governing Body and Committee Members. This led to two Independent Governing Body Members (**Graham Ward**, Audit Chair and **Rosie Trainor**, Independent Nurse) and two Independent Committee Members having their contracts extended for up to 18 months). The remaining roles were subject to a re-appointment process and the outcome was as follows:

- *Lay Member, Patient and Public Involvement and Equalities* – **Maxine Davis** has been re-appointed for a second term of office into this role.
- *Lay Member, Planning and Performance* – **John Taylor** decided not to reapply having almost come to the end of a maximum nine year term. **Sue Clague** was appointed into this Governing Body role having recently completed a term of office as an Independent Committee Member for the CCG.
- *Independent Secondary Care Doctor* – **Dr Adedeji Okubadejo** has also been appointed to the Governing Body as the CCG's Independent Secondary Care Doctor. Dr Okubadejo is a Consultant in Anaesthesia and Pain Management and the Clinical Director for this specialty

at the Heart of England NHS Foundation Trust, where he has worked since 2002. Adedeji will commence with the CCG during December 2015 for a three-year term of office.

- *Independent Committee Members* – Three Associate Lay Member appointments have been made to support the work of the Governing Body's committees and decision-making panels:
 - Suma Harding – Suma runs a family engineering business and has been a Magistrate on the Nottingham and Newark Bench for the last 19 years, chairing the Adult Court, Youth Court and Community Order Review Panel. Suma has also been an independent member of the Nottinghamshire Police and Crime Panel since December 2012 and a Business Advisor with the Young Enterprise Board in Nottingham since 2006. In 2011, Suma also took on a role with Nottingham Trent University Business School as a part-time lecturer in Marketing and Entrepreneurship.
 - Sue Sunderland – Sue is an external and internal audit professional with significant experience across the public sector, both within health and local government, having worked most recently as a Director at KPMG and prior to this, with the Audit Commission. Sue also took on the role of Lay Member and Chair of the Audit Committee at NHS Bassetlaw CCG in November 2015.
 - Janet Champion – Janet is a human resources professional with significant experience as an HR Director in the Department for Business, and most recently with the NHS at Chelsea and Westminster and West Middlesex hospitals. Janet is also a Lay Reviewer for the National Institute for Health Research (NIHR) Central Commissioning Facility and a Lay Partner for Health Education East Midlands (HEEM).

In addition to the above appointments, Graham Ward has recently announced that he will be leaving his position as Lay Member, Financial Management and Audit (Deputy Chair) with the CCG as of 30 November 2015 to take up a position as Non-Executive Director at Sherwood Forest Hospitals NHS Foundation Trust as of 1 December 2015. An exercise is currently underway to appoint Graham's replacement.

The CCG extends particular thanks to John Taylor and Graham Ward who have both made a significant contribution to both NHS Nottingham City CCG and its predecessor Primary Care Trust. They have pursued their roles over the last nine years with energy and an undoubted passion for improving health outcomes for the population of Nottingham City.

Dawn Smith
November 2015

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